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OC-M-74-645
15 November 1974

MEMORANDUM FOR: Deputy Director for Administration

SUBJECT : Weekly Report

25X1C 1. OC is working with the [REDACTED] on plans
25X1A for supporting [REDACTED]
25X1A [REDACTED]

25X1C Because of the large message volumes exchanged
25X1C during his travel, [REDACTED] is planning for two dedicated cir-
25X1C cuits with each location. OC will provide one circuit and [REDACTED]
will request temporary leases to provide the second channel.

25X1A 2. A software problem has developed in the ARS-I at
25X1C [REDACTED] causing a delay in the departure of the remainder of
25X1C the Headquarters test team. A new ETD is not yet available.

25X1A 3. A [REDACTED] OC technician is currently enrolled [REDACTED] in
25X1C OC's Basic Installation Practices course. It is expected that
several more [REDACTED] technicians will be trained this year.

25X1A 4. The OC COMSEC Staff is working with the Agency Safety
25X1A Officer and a representative of the Department of Labor, Office
25X1A of Safety and Health to determine what precautions must be taken
to protect employees working in the encapsulation facility at [REDACTED]
from the toxic fumes generated by the processing.

25X1A 5. The present leased circuit between [REDACTED] is
25X1A being cancelled and will be replaced by a newly engineered cir-
25X1A cuit. This action has been taken in an effort to gain a better
25X1A quality circuit for support of the Far East [REDACTED] network. 25X1A

25X1A 6. On 20 November [REDACTED] will address the JCS/DIA Orientation
25X1A on the subject of CIA's Communications in support of the Intelli-
25X1A gence Community.

25X1A 7. On 22 November [REDACTED] will attend a meeting with General
Paschall and the NCS Principals.

CL By 032775
E2 IMPDET

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8. Training:

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A. [REDACTED] The training workload [REDACTED] for the week of 18 November is projected to be 11 courses of instruction with 64 students enrolled. A breakdown of student enrollment by Agency component is as follows:

STATSPEC
25X1C

Office of Communications	60
DDO/Division D	2
[REDACTED]	1
[REDACTED]	1

25X1A
25X1A

B. [REDACTED] Conferences and seminars scheduled [REDACTED] during the period 18-22 November are:

Date	Activity	Attending
18 November	OJCS Conference	20
18-20 November	OJCS Seminar	8
18-22 November	Project Officers in Contract Cycle Course	29
20-22 November	Career Counseling Course	17

25X1A

[REDACTED]
Acting Director of Communications

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